



ROOTS AGM

05th October 2016 7pm School Hall

Agenda

Attendees: Kate Exley (Chair), Susan Simpson (Treasurer), Nigel Drinkwater (Treasurer), Christine Slater, Georgina Pugh, Sam Durbin, Amanda Foley, Rebecca Walker, Lisa Francis, Louise Lowe, Jodie Kinnear, Alison Evans, Simon Wright, Claire Douglass, Carol Harris, Sus Syers, Karen Baker, Saima Zeb-Khan, Christine Hare, Emily Abdy, Jo Heal, Helen Pease, Melinda Johnson, Helen Davenport, Matt Caddick, Jackie Caddick, Emma Bennison.

Apologies: Jenny Prince (Vice-Chair), Tracey Laforce (Secretary), Carol Roberts, Nadya Khan, Kelly Layton, Julie Clough, Liz Arathoon-Jones, Natalie Davies, Becky Austin, Vicky Williams

1. Introductions

- Kate Exley welcomed everyone and introduced the existing committee members.

2. Chair's Review – See attached report

3. Treasurer's Report

	Income	Expense	Net	Balance
Opening Balance				5,786
Fund Raising Events:				
Summer Fair	8,116	(3,256)	4,860	
Christmas Fair	6,252	(2,158)	4,094	
Ladies Pamper Evening	786	(357)	429	
Secret Xmas Shopper	856	(473)	383	
Father's Day Secret Shopper	581	(292)	289	
Disco	517	(232)	285	
Xmas Cards	1,480	(1,208)	271	
Easter Eggstravaganza				
Tombola	458	(207)	251	
Mother's Day Secret Shopper	616	(386)	230	
Story Night	261	(155)	106	
Interest on deposit ac	5	-	<u>5</u>	

11,204

Expenditure:

Nursery/Rec Magic Show	100	(145)	(45)
Writing Competition Prizes		(45)	(45)
Admin		(127)	(127)
Yr 6 leavers presents		(216)	(216)
Class Xmas Gifts		(290)	(290)
Community Action Day	299	(621)	(322)
Reception Bags		(720)	(720)
Stock		(751)	(751)
Equipment		(1,092)	(1,092)
Simply Books		(1,383)	(1,383)
Teachers Petty Cash		(1,700)	<u>(1,700)</u>
			<u>(6,691)</u>
Closing Balance	20,326	(15,813)	<u>10,298</u>

- It was requested that for the fairs, we would be able to see the breakdown of money made per stall – this information is available but not for discussion at the AGM.
- Clarification was asked about the Class Christmas Gifts expenditure – this was left over Christmas stock from the fair that was shared out equally to fund prizes or treats at the Class/Year Christmas Parties.

4. Committee & Class Rep Nominations

- Formal agreement for continuance of existing members – agreed the existing committee members to continue in their roles
- Vice Chair Nominations: Kelly Layton agreed to fulfil the role.
- Class Rep Nominations: All classes have an agreed rep except for Yr6 Mr White. A letter will be drafted to be sent out from Mr White to try to get a volunteer.

Year	Teacher	Name
N	Mrs Seddon	Christine Hare (Mon-Wed Parents) (co-ordinate Wed-Fri parents via Jo Heal)
R	Miss Emery	Emma Bennison Jackie Caddick Helen Davenport
R	Miss Waddicor/Mrs Collier	Simon Wright
R	Miss McCall	Amanda Foley

		Alison Evans
1	Miss Joseph	Jodie Kinnear
1	Miss Walters	Liz Arathoon-Jones
1	Miss Cowell	Rebecca Walker
2	Miss Pugh	Jo Heal Helen Pease
2	Miss Shandley	Nadya Khan Claire Douglass
2	Mrs Hillyer/Mrs Ogden	Emily Abdy
3	Miss Clifton	Hannah Davies Adele Hughes
3	Miss Chapman	Alex Grimshaw
4	Mrs Rose	Carol Harris
4	Miss Faulder	Rachael Mawdsley Gill Burton
5	Mrs Clark	Lisa Francis
5	Mrs Semple	Samantha Durbin
6	Mr White	Carol Roberts Gail Carruthers
6	Mr Holt	Saima Zeb-Khan Sue Syers

5. Event Planning:

- Kate Exley explained that the following events the committee will commit to organising. Anything extra will need others to step forward to lead the organisation. Committee will provide support!
- Christmas Cards: 04th November
- Christmas Fair: Fri 25th November 5-8pm
 - Short discussion about early plans, regarding layout. Also discussed Santa's Grotto and problems last year.
 - Kate Exley asked for any volunteers who'd like to join her for a Christmas Fair planning meeting to get in touch. Carol Harris, Saima Zeb-Khan, Karen Baker, Sue Syers, Samantha Durbin, Amanda Foley and Jodie Kinnear all asked to be part of the planning group.
 - Stalls will be allocated as per the Summer fair (choose 3 preferred stalls and committee matches best options), the new Reception parents will be guided to help them.
- School Disco: Thurs 09th March Yr1 &2 4.30-5.30pm
Yr3&4 5.45-6.45pm
Yr5&6 7.00-8.00pm
- Magic Show: 21st Feb-31st March (Nursery & Reception only)
- Easter Egg Tombola: Week 27th March – 31st March
- Summer Fair: Sat 01st July 2017

Other Suggested ideas – would need other members to organise and run:

- Ladies Nights
- Live Band

- Quiz Night – Karen Baker offered to organise and run (Jan/Feb time)
- Shopping Night – Karen Baker offered to organise and run (Possible date: 17 Nov)
- 2nd Hand School Uniform
- Mother’s Day/Father’s Day Secret Shopper
- School Tea Towels
- Bags-4-School
- Car Boot Sale
- Summer Ball – it was suggested this was something the class reps could jointly organise and run.

6. Date of next ROOTS Meeting

1st December 3.30pm in School. Miss Pugh offered to let children use her class room with access to I-pads if necessary!

7. AOB

None