



# ROOTS AGM

**05<sup>th</sup> October 2017 7pm School Hall**

## Minutes

Attendees: Kate Exley (Chair), Susan Simpson (Treasurer), Nigel Drinkwater (Treasurer), Kelly Layton (V/C), Jenny Prince (V/C), Christine Slater (Head), Catherine Wild (Associate Head), Laura Hamlin, Suzie Thompson, Sam Durbin, Warren Brierley, Daniel Rhodes, Jacqui Ewbank, Amanda Foley, Alison Evans, Kally Couper, Sarah Simpson, Karen Baker, Saima Zeb-Khan

Apologies: Tracey Laforce (Secretary), Julie Clough, Becky Austin, Jackie Caddick

### 1. Introductions

Kate Exley welcomed everyone and introduced the existing committee members.

### 2. Chair's Review – See attached report

Highlighted the need for more help to raise more money via more events – the current committee do not have any more capacity for extra events.

### 3. Treasurer's Report

	Income	Expense	Net	Balance
Opening Balance:				<u>11,045</u>
<b>Fund Raising Events:</b>				
Summer Fair	8,569	2,646	5,923	
Christmas Fair	6,595	3,050	3,544	
Disco	1,588	948	640	
Shopping Evening	752	159	593	
Easter Egg-stravaganza	572	256	316	
Xmas Cards	943	760	183	
Halloween stall	46		46	
Nursery/Rec Magic Show	83	60	23	
Easy fundraising cashback	16		16	
Ladies Pamper Evening				
Secret Xmas Shopper				
Father's Day Secret Shopper				
Mother's Day Secret Shopper				
Story Night				
Interest on deposit ac				
				11,284

		Expense	Net	Balance
<b>Expenditure:</b>				
Prizes		30	30	
Dog mess campaign Banners		51	51	
Admin		133	133	
Yr 6 leavers presents		209	209	
Equipment		213	213	
Playground Equipment		848	848	
Teachers Petty Cash		900	900	
Class Xmas Gifts				
Community Action Day				
Reception Bags		(360) *		
Stock				
Simply Books				
				2,385
Closing Balance:	<b>19,163</b>	<b>10,264</b>	-	<b>19,944</b>

\* *Awaiting an invoice*

#### Committed Spend for 2018

- £50 per Class: Agreed continued allowance for each class. Mrs Wild and Mrs Slater confirmed use of £50 was for rewards and resources. Question raised if each class could generate their class funding. Mrs Slater concerned that it may appear that we are constantly asking for money. Offer made to use ROOTS Pocket money toy supplier as a possible way to enable the staff to get more for the money on the rewards by buying in bulk.
- Reception 2018 Starters Book Bags: Agreed continued support for this. Need to check company who supply for the price as we may not have enough in stock for 2018.
- Yr 6 Leavers Gifts: As per last year.

#### 4. Committee & Class Rep Nominations

- Formal agreement for continuance of existing members – agreed the existing committee members to continue in their roles. Kate Exley informed that this would be her last year as Chair but would still be involved – succession planning needed!
- Class Rep Nominations:

Year	Teacher	Name
N	Mrs Seddon	Lauren Jones
R	Miss Sleigh	Jacqui Ewbank
R	Mrs Collier	Beth Walters
R	Miss Walters	Warren Brierley
1	Miss Grimshaw	Simon Wright

1	Miss Marshall	Emma Benninson, Jackie Caddick, Helen Davenport
1	Miss Cowell	Vicky Williams & Kally Couper
2	Miss Pugh	Gilly Prime
2	Miss Shandley	Liz Arathoon-Jones
2	Miss Chapman	Lisa D'Amelio & Sarah Simpson
3	Mrs Ward	Sam Durbin
3	Miss Philipson	Jo Heal & Helen Pease
3	Miss Ortiz	Becky Austin & Emily Abdy
4	Mrs Rose	Alison Evans
4	Miss Faulder	Alex Grimshaw
5	Mrs Clark	Suzie Thompson
5	Mrs Semple	Carol Harris
6	Mr White	Sam Durbin & Amanda Foley
6	Mr Holt	Lisa Francis

## 5. Event Planning:

Confirmed events to be managed by the ROOTS Committee:

**Christmas Cards:** 03<sup>rd</sup> November 2017

**Christmas Fair:** 24<sup>th</sup> November 2017

**School Disco/Magic Show:** 15/16<sup>th</sup> March 2018

**Summer Fair:** 30<sup>th</sup> June 2018

Other Suggested ideas – would need other members to organise and run:

- Car Boot Sale: - Jacqui Ewbank agreed to look into organising
- Penny Trail: Done as a month-long activity if taken on
- Ladies Nights
- Quiz Night – Karen Baker offered to organise
- Shopping Night – Karen Baker offered to organise and run to link in with Mother's Day
- Mother's Day/Father's Day Secret Shopper
- School Tea Towels – not realistic due to the size of the school!
- Bags-4-School – textile recycling project
- Selling CD's/DVD's via music magpie

## 6. Date of next ROOTS Meeting

Monday 04<sup>th</sup> December at 7pm

Monday 19<sup>th</sup> March 2018 at 7pm

Monday 09<sup>th</sup> July 2018 at 7pm

## 7. AOB

None